

PEA and Admin Meetings, 2019-2020

September 17, 2019

Labor Management Discussion Item	Action to Take + Responsible Parties	Status
1. Non Instructional Duties clarification	From 2018-2019: Need definition of instructional and non-instructional time 8/13/19: Will revisit as needed 9/17/19: No current concerns	8/13/19: In progress 9/17/19: CLOSED
2. Finances (ongoing discussion item)	8/13/19: Will continue to discuss the bond and levy. Dr. Maxwell will attend upcoming staff meetings to share info with staff. 9/17/19: Potential charter school to open in Pullman, unknown impact at this time	8/13/19: In progress 9/17/19: In progress
3. Curriculum Updates (ongoing discussion item)	8/13/19: Second Step SEL curriculum has been purchased for each elementary classroom 9/17/19: There will be Second Step PD at the next LID day. ELA and Math curriculum adoption process will kick off next week. New social studies standards just released by OSPI, we will phase the new standards in over time.	8/13/19: In progress 9/17/19: In progress
4. Teacher schedule on days with two hour delay	8/13/19: Discussed benefits of having teachers at school as soon as safely possible while keeping reasonable expectations. Will continue this discussion with intent of having an MOU in place prior to winter weather. 9/17/19: We will develop a joint memo to staff with a friendly reminder about expectations for days with a snow delay.	8/13/19: In progress 9/17/19: In progress
5. Collaboration Time	8/13/19: Will revisit in the spring	8/13/19: In progress 9/17/19: In progress
6. PHS Bus Loop Supervision	9/17/19: Well organized, no current concerns.	8/13/19: In progress 9/17/19: Closed
7. Academic Calendar	8/13/19: Will need to have a calendar committee meet in the spring to develop the 2021-2022 calendar	8/13/19: In progress 9/17/19: In progress
8. Furnishing Kamiak	9/17/19: Challenge to have all furniture and supplies 100% perfect by first day of Kamiak opening. Friendly reminders to talk with principal about any items needed still for classrooms. Will still take some time to accumulate similar gadgets and things that other schools may have. PTA and PEF offer annual mini grants that are a great opportunity to add materials to classrooms.	9/17/19: In progress

9. Para Hiring	9/17/19: Still hiring a few more para positions – thank you for patience!	9/17/19: In progress
10. Classroom Fundraisers	9/17/19: Reminder that and Donors Choose or Go Fund Me type fundraisers need to be approved by principal first. (Policy 6114)	9/17/19: Informational Item
11. Grants	9/17/19: Any grants over \$10,000 needs board approval. We are developing a policy and procedure related to grant communication and approval process – would require principal/district approval prior to applying to ensure the district capacity to support and alignment with goals. PEF and PTA mini grants would be exempt from this process.	9/17/19: Informational Item
12. Student Privacy	9/17/19: District is reworking our electronic resources and protection of student info policies to refine guidelines related to free software used in the district, to better protect student information. We will communicate guidelines as they are developed.	9/17/19: Informational Item

2019-2020 Meeting Dates:

3:45-5pm

- August 13, 2019
- September 17, 2019
- October 15, 2019
- November 19, 2019
- December 17, 2019
- January 21, 2020
- February 18, 2020
- March 17, 2020
- April 21, 2020
- May 19, 2020